



School Council Minutes

DATE: Monday, 24th March, 2014

Attendees: Amy Koo, Aileen Korzeniewski, Bryan Downing, Brigitte Baker, Joseph Reivers, Josephine Joveski, Tracey Prelec, Vidanka Vasilevski, Zoe Thomson, Delia Ferrazzola, Brooke Fergusson, Andrea Federico, Louise Dingley

Apologies: nil

Visitors: Sue Peterson, Hoa Hatroung

Previous Minutes

Discussion: Tabled

Motion: That the Minutes of the meeting held on Monday, February 24th, 2014, be accepted.

M. Joseph

S. Vidanka

Carried

Action Items	Person responsible:	Timeline:
Crossing Guard	Amy	
Extra-Curricular Activities	All staff	Ongoing
Tree concerns	Hoa/Amy	

Essential Business 1

Discussion: Council operations and explanation of responsibilities of Council Office Bearers.

- **President**
- **Vice President**
- **Treasurer**
- **Executive Officer**
- **Minute Secretary**
- **Sub-committees:**
 - **Facilities**
 - **Finance**
 - **Parents and Friends Association**
 - **Policies and Procedures**

Motion:

<ul style="list-style-type: none"> • For School Council to be inducted at next meeting • That the School Council approve the end of year Financial Commitment Summary • Endorse the proposed GST treatment of fundraising events as input tax • Endorse the list of officers approved to sign official order forms • Endorse the school investment policy • Endorse the school Internet banking policy • Endorse the financial delegation authority within the school (Andrea, Louise and Joseph) • Endorse the dates for meetings for 2014 	<p>M. Joseph</p> <p>Joseph</p> <p>Joseph</p> <p>Delia Brigitte Tracey Delia</p> <p>Brigitte</p>	<p>S: Vidanka</p> <p>Vidanka</p> <p>Vidanka</p> <p>Zoe Brooke Brigitte Tracey</p> <p>Amy</p>
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Carried

Action Items	Person responsible:	Timeline:
Induction of School Council members	Andrea	12/05/14
Propose that four sub-committees, as listed above, exist at UPPS as of the 2014 school year	Andrea	2014

Essential Business 2

Discussion: Office bearers to be elected for the 2014 School Council

Motion:

M.

S.

Carried

Action Items

- **President**
- **Vice President**
- **Executive Officer**
- **Minute Secretary**
- **Treasurer**

Person responsible:

Joseph Reivers
Amy Koo
Andrea Federico
Louise Dingley
Aileen Korzeniewski

Timeline:

2014

NB: Three members of School Council nominated for Treasurer, hence an election was held. The nominees were Brigitte, Josephine and Aileen

Essential Business 3

Discussion: School Curriculum Days for 2014

Motion:

That the 2 Curriculum Days for 2014 be held on Monday, June 2nd and Monday, November 3rd and endorsed by School Council

NB: Monday, June 2nd is a combined Curriculum Day with selected network schools

M. Joseph

S. Brigitte

Carried

Person responsible:

Timeline:

Correspondence

Discussion:

Motion: That the inwards correspondence be received and outwards correspondence endorsed. Further, that any recommendations be approved, apart from items (if any) to be discussed in General Business.

Nil correspondence

M.

S.

Carried: NA

Action items:

Person responsible:

Timeline:

Finance Report

Discussion:

Motion:

That the Finance report be accepted and recommendations endorsed and the financial statements for the month of February 2014, be accepted and all accounts approved for payment.

M. Joseph

S. Brigitte

Carried

Action items:

Person responsible:

Timeline:

Principals Report

Discussion: Tabled

Motion:

That the Principal's report be accepted and recommendations endorsed

M. Brigitte

S. Tracey

Carried

Action Items

Person responsible:

Timeline:

Sub Committee Reports

Discussion:

Motion: That the reports as tabled be accepted and that the recommendations contained therein are endorsed.

Parents and Friends

M. Tracey

S. Josephine

Carried: NA

Action items:

Person responsible:

Timeline:

Working Party Reports

Discussion:

Motion: That the reports as tabled be accepted and that the recommendations contained therein are endorsed.

Nil reports

M.

S.

Carried: NA

Action items:

Person responsible:

Timeline:

General Business

Discussion

Motion:

Nil

M.

S.

Carried: NA

Action items:

Person responsible:

Timeline:

Meeting closed: 7:20pm

Next meeting: Monday, 12th May