



School Council Minutes

DATE: Monday, July 31st, 2017

Attendees: Elissa Doxey, Kara Bell, Andrea Federico, Louise Dingley, Zoe Thomson, Stephen Pighin, Seifu Bekele, Linda Bekhet, Amy Koo

Apologies: Aileen Korzeniewski , Jacqui Cooper, Mohamed Mustafa

Visitors: Nil

Previous Minutes		
Discussion: Tabled		
Motion: That the Minutes of the meeting held on June 19th, 2017, be accepted.		
	M. Elissa	S. Kara
Carried (9)		
Action Items: See below	Person responsible:	Timeline:
<p>The receipting system for the Uniform Shop at UPPS has been investigated.</p> <p>Stephen is investigating an online system that the Parents running the Uniform Shop can use. This is a virtual printer that can keep a tally of items sold. It costs approximately \$500.</p> <p>Action: To continue to research an electronic system to address the receipting issue.</p>	Stephen	

Essential Business 1

Discussion: WWCC update

Motion: Updated Register approval by School Council

M. Zoe

S: Stephen

Carried (9)

Action Items

Person responsible:

Timeline:

New individuals to UPPS with a current Working With Children's Check Register update

Essential Business 2

Discussion: Nil

Motion: NA

M.

S.

Carried

Action Items

Person responsible:

Timeline:

Essential Business 3

Discussion: Nil

Motion: NA

M.

S.

Carried

Person responsible:

Timeline:

Correspondence

Discussion:

Motion: That the inwards correspondence be received and outwards correspondence endorsed. Further, that any recommendations be approved, apart from items (if any) to be discussed in General Business.

M. Elissa

S. Kara

Carried (9)

Action items:

Person responsible:

Timeline:

Outwards:

Letters of gratitude to the parents/families who attended the Working Bee on Sunday, July 30th.

Parents who attended:

Hua Ha

Maria Vendhart

Stephen Pighin

Bryan Downing

Luke Saltmarsh

Finance Report

Discussion: As tabled

Motion: That the Finance report be accepted and recommendations endorsed.

Carried (9)

M.

S.

Motion to School Council 1:

That the financial reports for June 2017, as circulated, are accepted and that the accounts are ratified or approved for payment.

Carried (9)

M. Linda

S. Kara

Motion to School Council 2:

That the transfer of funds from the High Yield to the Official, as listed, to be ratified.

Carried (9)

M. Seifu

S. Elissa

Principal's Report

Discussion: As tabled

Motion: That the Principal's report be accepted and recommendations endorsed.

M.

S.

Carried (9)

**Reflection re: School Review Panel Day 1
Outline for School Review Panel Day 2**

Feedback to be gained from:

- Students
- Team Leaders

Person responsible:

Julie Chandler
(Reviewer)

Panel
Julie Chandler

Timeline:

Week 3

UPPS Working Bee:

Gratitude letters to be sent this week and attendees recognised in Newsletter (as mentioned in outwards correspondence)

Andrea and Stephen

<p>NB: Staff in attendance:</p> <p>Melissa Jones Melissa Sacco Louise Dingley Andrea Federico Lam Bo Jude Azzopardi Ingrid Watson Kathy Kalavrianos</p> <p>Most of the planned work was completed.</p>		

Sub-Committee Reports		
<p>Discussion: As listed below</p> <p>Motion: That the reports as tabled be accepted and that the recommendations contained therein are endorsed.</p>		
	M.	S.
Carried		
Action items: Nil	Person responsible:	Timeline:
<p>Parents and Friends –</p> <ul style="list-style-type: none"> • Hot Dogs to be sold at the UPPS Athletics Carnival • Father’s Day Stall 		
<p>Policies and Procedures – Nil</p> <p>*VRQA requirements and Child Safe Standards are a priority at this time, due to the School Review. Draft Policies to be forwarded to the sub-committee at future meetings, for evaluation and development. These policies will then be taken to SC for ratification.</p>	Andrea and Louise	Term 3

General Business

Discussion: The resignation of Troy Van De Wiel, on School Council, due to the family leaving the School Community.

Motion: NA

M.

S.

Carried

Action items:

**Person
responsible:**

Timeline:

A parent position on School Council will be advertised in this week's Newsletter, due to the new vacancy.

M. Kara

S. Zoe

Carried (9)

Meeting closed: 7:13pm

Next meeting: Monday, 28th August, 2017